

## HAZEL GREEN PUBLIC LIBRARY PROGRAMMING POLICY

The library sponsors informative and entertaining talks, demonstrations, audio-visual presentations, workshops, children's storytimes and crafts, concerts, and other special events. Library programs are coordinated by library staff and offered free to the public.

Programs are selected by library staff for their relevance to community needs and interests, popular appeal, and suitability for a general audience. Presenters are chosen for their proven expertise and public performance experience. Other factors considered are the availability of staff and meeting rooms.

No fees may be charged to people attending library programs except with the approval of the library director. The only items that may be sold are books and recordings by authors and musicians. Associates of the performer must handle the sale of these items.

Programs may be cancelled for a number of reasons, chiefly: severe weather, absence of the presenter, or low registration. Cancelled programs are not automatically rescheduled.

The library promotes its in-house programming through fliers, news releases, the library's website, and the Southwestern School System when appropriate. Presenters may not publicize their programs without approval of the library director.

The library does not advocate or endorse the content and viewpoints of presenters and programs.

Adopted by the Board of Trustees of the Hazel Green Public Library on the 26<sup>th</sup> day of July, 2014